IRMA

Image Repository For Michigan Agencies

What is IRMA ?

IRMA is a new digital image storage and retrieval service offered to state agencies by the Department of History, Arts and Libraries, Records Management Services (RMS). IRMA adds a digital storage solution to the paper and microfilm storage services RMS has provided over the past 50 years. This consolidated image repository is available to any state agency located inside the state's firewalls.

Why IRMA ?

Many state agencies can benefit from the use of document imaging technologies but are unable to justify the purchase of their own system. IRMA consolidates the use of imaging technology and shares the administrative and technology expenses and expertise among many agencies. Among the benefits of IRMA and imaging technologies are rapid business resumption, decentralized search and retrieval, easy distribution of information, office space reduction, and the elimination of lost documents.

Who should use IRMA ?

The current IRMA model best fits with agency applications that require simple store and retrieve functionality, that require multiple user access, and/or are vital to the state's continued business functions.

How can we implement IRMA ?

Records Management Services staff assist state agencies with the design and development of their application. They help the agency insure that their records retention and retrieval requirements are met and that imaging technology is a cost effective solution. The Department of Information Technology supports IRMA by providing a secure network environment and hosting services.

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